



Hayward Unified School District

Student Information and Assessment Center (SIAC) 510 723-3900 Ext. 4

INITIAL PARENT NOTIFICATION LETTER Federal Title III and State Requirements

To the parent(s)/guardian(s) of: _____ School _____ Date: _____

Student ID# _____ Date of Birth: _____ Grade: _____ Primary language: _____

Dear Parent(s) or Guardian(s): When your child enrolled in our school, a language other than English was noted on your child's Home Language Survey. The law requires us to test your child's English and primary language proficiency. We are required to inform you of these test results, and all the program placement options available for your child in our District. We have also listed the information our district uses to decide when a student is ready to exit the English learner program.

Preliminary Language Assessment Results

Domain	California English Language Development Test (CELDT)* Performance Level (1 - Beginning, 2- Early Intermediate, 3 - Intermediate, 4 - Early Advanced, 5 - Advanced)	Primary Language Proficiency Level ** <input type="checkbox"/> Pre-LAS <input type="checkbox"/> LAS <input type="checkbox"/> BINL <input type="checkbox"/> Parent Interview <i>Date Administered:</i>
Listening	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	<input type="checkbox"/> Fluent <input type="checkbox"/> Limited <input type="checkbox"/> Competent <input type="checkbox"/> Limited <input type="checkbox"/> None <input type="checkbox"/> Competent <input type="checkbox"/> Limited <input type="checkbox"/> None
Speaking	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	
Reading	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	
Writing	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	
Overall	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	

**A scoring guide, developed by the testing contractor, has been used to determine these results. Parents will receive their child's official results within 30 days after the district has received individual student reports from the contractor.*

***Required if the student has been identified as an English Language Learner.*

Based on results of the California English Language Development Test (CELDT), your child has been identified as an:

- English Language Learner (ELL)** **Initial Fluent English Proficient (I-FEP) student**

Check if applicable:

- Individualized Education Program (IEP) on file**

A description of how your child's recommended program placement will meet the objectives of the IEP is attached.

Program Placement Options for English Language Learners

The chart below shows all program placement options in Hayward Unified School District. (A more detailed description follows.) To request that your child be placed in a Bilingual Alternative Program in which much of the instruction is provided in your child's primary language, you must apply for a "Parental Exception Waiver" at your child's school.

English Language Proficiency Levels		Program Placement
5 -Advanced 4 -Early Advanced	Initial Fluent English Proficient – IFEP (with no areas below intermediate)	English Language Mainstream Program
3 - Intermediate 2 - Early Intermediate 1 - Beginning	English Language Learner (ELL)	Sheltered English Immersion (SEI)* Bilingual Alternative* Dual Language Immersion*
<p><i>"Parental Exemption Waiver" for a Bilingual Alternative program.</i> California law gives parents the right to request that their child be placed in a Bilingual Alternative Program. To do so, you must visit your child's school to apply for a "Parental Exception Waiver" each year.</p>		

You are invited to participate in your school's English Language Advisory Committee (ELAC) on behalf of your child. Please indicate if you are willing to participate by placing a check (✓) below:

- Yes, I am interested in participating in the English Learners Advisory Committee (ELAC).

- This letter has been sent to the parents/guardians in their primary language: ↑yes ↑no



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Description of Program Placement Options and Goals for English Language Learners

Hayward Unified School District offers four program options described below to English Language Learners. All programs include English Language Development (ELD). Teaching strategies are differentiated for each student's level of English language proficiency. Subjects are taught by authorized teachers whose instruction is based on ELD and English Language Arts (ELA) standards, as well as grade level content standards. In all programs, each English Language Learner is expected to make progress in English and in grade level academics.

- **Structured English Immersion (SEI):** The goal of the SEI program is for English Language Learners to develop academic proficiency in English and mastery of academic core content. Instruction is a specialized process of teaching the English language to students whose first language is not English and is nearly all in English. Primary language support is used for clarification and explanation when feasible.
- **Mainstream English Program:** The goal for English Language Learners in the mainstream program is to develop academic proficiency in English. Instruction is overwhelmingly in English. However, special support options are provided for ELLs as needed.
- **Bilingual Alternative Program :** The Bilingual Alternative Program is a specialized program of instruction in both English and Spanish. The goal is academic proficiency in two languages: English and Spanish, together with mastery of academic core content.
- **Dual Language Immersion Program** is a specialized program in which students receive instruction in two languages. Hayward has DLI Programs in Spanish and Mandarin. This program is offered to both English only and English Language Learners. The goal of this program is academic proficiency in the students' first and second language.

***NOTE: At any time during the school year, you may have your child moved into the Mainstream English Program.**

Reclassification (Exit) Criteria

The goal of the English Language Learner program is for students to achieve full proficiency in English and to master state standards for academic achievement as rapidly as possible. This district's reclassification criteria are listed below:

Required Criteria (<i>Education Code, Section 313[d]</i>)	LEA Criteria
English Language Proficiency Assessment (CELDT)	Overall level: Advanced (5) or Early Advanced (4) Listening/Speaking: Intermediate or higher (3, 4, or 5) Reading: Intermediate or higher (3, 4, or 5) Writing: Intermediate or higher (3, 4, or 5)
Basic Skills	Score of 324 (Mid Basic) or above in English Language Arts on the most recent California Standards test (CST)
Teacher Evaluation Report Card	Grades 3 - 6: Teacher agrees that student is performing successfully in all academic areas and most current report card indicates that student meets approaching standards in all areas. Grades 7 - 12: Minimum of "C" in all academic areas (Language Arts, Math, Social Science, and Science) on most current report card. If there are any deficits, the teacher agrees that the student is performing successfully in all academic areas or any deficits in motivation or performance are unrelated to English language proficiency.
Parental Consultation	Parent is notified that child meets reclassification criteria.

Graduation Rate

The expected rate of graduation for students in this program is 83.8%.

Please telephone the school if you would like to schedule a parent conference to discuss your child's options for program placement.